



# R A N D O M P L O T S

## NEWSLETTER

of the

### STATE BOARD OF REGISTRATION FOR FORESTERS

Post Office Box 27393

Raleigh, NC 27611

919-847-5441

info@ncbrf.org

June 2014

No. 65

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## *Annual Renewal Fee Notice*

**Your current registration expires June 30, 14.** To renew your registration, please complete the attached renewal form and CFE Activity Report and remit the annual renewal fee of **\$40.00. Checks should be made payable to "State Board of Registration for Foresters"**. Please **DO NOT** send cash. Copies of renewal forms are also available on the Board's website at <http://www.ncbrf.org/renew.htm>. The Board must receive your registration renewal **NO LATER THAN JUNE 30, 2014.**

**Failure to submit your renewal form will result in the suspension of your registration. This means you cannot represent yourself as a Forester in NC until your registration has been renewed.**

### **Registration Cards**

The Board will provide a registration identification card for your wallet only if you request one. Please check the box on the annual renewal form indicating your preference to receive such a card. choice. The RF Identification cards will be mailed out the **middle of July 2014.** (This is a change based on administrative rule 21 NCAC 20.0190, stating that a card will be "issued upon request".)

### **Continuing Forestry Education Requirements**

As required by GS 89B-11(b) and by 21NCAC 20 .0123, Registered Foresters, who do not have "retired" status, must obtain **at least 10 hours of Continuing Forestry Education [CFE] each year.** At least six hours of CFE credits must be SAF Category 1. The remaining four hours can be SAF Category 1, 2, or 3. These hours must be earned during the fiscal year July 1, 2013 - June 30, 14. Retired foresters who want to remain registered must obtain at least 3 hours in either Category 1, 2, or 3 per year. **RFs are required to submit their CFE credits when they renew their registration.** Any CFEs earned prior to July 1, 2013 cannot be used toward the June 30, 2014 requirement.

Failure to obtain the necessary credit hours will result in loss suspension of your registration until the required hours are satisfied. A late fee of \$3.25/month (maximum of \$40.00 per year) will also be assessed for such a late renewal. There is no time limit on this process. However, the RF has the option to become "re-registered" by submitting a new application for registration, and passing the registration exam(s).

## **CFE Activity Report**

A copy of the CFE Activity Report is included with this newsletter. Please list the programs attended, the sponsoring organization, date(s) attended, number of contact hours, and the SAF category (1-3) where designated on the form. ***You must attach a copy of the CFE Certificates for all Category 1 hours*** for each Continuing Forestry Education course you attended. CFE Certificates are **NOT** required for CFEs credits earned in Categories 2 or 3. You must retain copies of all documentation for a period of two years in the event of an audit by the Board.

**Please do not send this information unless you have all of your CFEs.** CFE credit reports should **ONLY** be submitted with your registration renewal. Please do not send them individually.

Those Registered Foresters still needing CFE credit hours may wish to check the Board website (<http://ncbrf.org/>) for more information on programs being offered. Additional links with information on available programs throughout the South are listed on the site.

The NC Board of Registration for Foresters requires and monitors continuing forestry education (CFE) for NC Registered Foresters. However, the Board is NOT a CFE provider, and the Board does NOT determine or approve the category of CFEs. This function is handled (in NC) by the Appalachian SAF, or ApSAF. The NC Division contact for CFEs is currently Ed Pomeroy. You can reach him by email at [eepomero@gapac.com](mailto:eepomero@gapac.com) or by phone at 919-878-2400, ext. 103.

**Registration Renewal and CFE Activity Report forms are also available at the website (<http://ncbrf.org/renew.htm>).**

## **Links for Continuing Education Classes**

Below are links to find classes to obtain CFE hours. Please do not wait until the last minute to earn your CFE's. The following websites contain CFE opportunities if you still need CFE hours:

SAF - <http://www.safnet.org/education/>

APSAF - <http://www.apsaf.org/>

NCSU - FEOP -  
<http://www.ces.ncsu.edu/feop/>

Webinars -  
<http://www.forestrywebinars.net/>

## **CFE Audit**

The Board will continue to audit continuing education classes attended by Registered Foresters. The Board cross-references the CFE credit sheets submitted with registration renewals with the attendance records provided by the course administrators. A minimum of three to five courses are selected each renewal period.

## **New Registrants**

Since March 2014, 9 new NC Registered Foresters have been added to the roster.

Jadie Andrews	NC RF# 1746
Matthew Bishop	NC RF # 1747
Nathan Cartwright	NC RF # 1748
Lorick Fanning	NC RF # 1749
Wesley Frick	NC RF # 1750
Jason Guidry	NC RF # 1751
Graham Hanson	NC RF # 1752
Jacob Pressley	NC RF # 1753
James Sullivan	NC RF # 1754

**Congratulations to you all!**

### **Board Meeting Schedule**

The Board changed its meeting schedule to better coincide with exam results. This provides exam takers with more timely notice of the exam results and allows the Board to award RF numbers with minimal delay. Dates of Board meetings are posted on the website. The next Board Meeting will be held on June 17, 2014 in Clayton, NC.

### **Help Me Help You**

Please help me get your answers to you quicker. If you call the office and I don't answer, please leave a detailed message, including your question and phone number and I will get back with you. I do work part-time and have to be away when checking the mail and going to the bank. Instead of calling back multiple times and not leaving a message, please leave one and I will return your call by the next business day. Please feel free to email your questions/requests to [info@ncbrf.org](mailto:info@ncbrf.org).

Thank you,  
Sara Koch

### **Board-Related Rules to be Reviewed**

The Office of Administrative Hearings is requiring all NC Boards and Commissions to review current rules and to seek public comment. The goal is to improve the rules that Boards and Commissions have developed to perform the duties required by state law. More information will be sent out on this at a later date.

### **Board Web Page**

The website of the State Board of Registration for Foresters provides RFs and the public with instant access to various forms, current roster, registration information, past newsletters, Board member information, exam information, and continuing education opportunities.

<http://www.ncbrf.org>

We invite all RFs to take advantage of the information and forms available on the website. If the Board or its members can be of assistance, please contact them directly or through the Board Office.

**North Carolina**  
**REGISTERED FORESTER**  
**ANNUAL RENEWAL FEE NOTICE & FORM**

Your current registration expires on June 30 this year and will become invalid unless you submit the renewal fee of **\$40.00 (forty dollars)**. Please renew your registration by doing the following:

1. Fill in the appropriate blanks on the renewal form to provide correct information for the *Roster of Registered Foresters*.
2. Check the mailing information, make corrections if needed and return it with the renewal form. You should notify the Secretary any time your address changes. Failure to do so may prevent receipt of information affecting your RF status.
3. Please enter any personal information you wish to communicate on the back of this form or on a separate sheet.
4. Please check the employment category(s) which best describe your activity and any other valid certifications, registrations and/or memberships.
5. Please include your **CFE Activity Record** with this form. **This Activity Record must be included for your application to be valid.**

SPECIAL NOTE: If you purport to be a *Consulting Forester/Forestry Consultant* practicing in North Carolina, you must meet the qualifications as defined in **N.C. General Statute 89B-, 89B-2** and you must provide annually with your Registration Renewal the required affidavit attesting to such qualification. An affidavit form will be sent to you upon request if needed. Currently registered CFs should receive the proper form with this renewal request.

**N. C. REGISTERED FORESTER ANNUAL RENEWAL FORM**

Return the completed renewal form with your check in the amount of **\$40.00 (forty dollars)** payable to the **State Board of Registration for Foresters, P.O. Box 27393, Raleigh, N.C., 27611 (E-mail: info@ncbrf.org)**. Regulations assess a late fee penalty of \$3.25 per calendar month from the date of expiration. The Board, at it's discretion, may require late renewals to re-register in the same manner as new applicants.

RF # \_\_\_\_\_ (Please check, highlight, or otherwise denote any changes from information you provided last year)

Name: \_\_\_\_\_  
(Print Last Name First)

Home \_\_\_\_\_  
(Address) \_\_\_\_\_ Phone # \_\_\_\_\_

Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Business \_\_\_\_\_  
(Address) \_\_\_\_\_ Phone # \_\_\_\_\_

Send Mail to: ( ) Home ( ) Business E-Mail Address: \_\_\_\_\_

**Employment Categories:**

- | <b>General :</b>           | <b>Specific:</b> |                 |                    |           |
|----------------------------|------------------|-----------------|--------------------|-----------|
| ( ) Public Agency          | ( ) Federal      | ( ) State       | ( ) Local          | ( ) _____ |
| ( ) Educator               | ( ) University   | ( ) Technical   | ( ) Preparatory    | ( ) _____ |
| ( ) Industry               | ( ) Management   | ( ) Procurement | ( ) Administrative | ( ) _____ |
| ( ) Private                | ( ) Consultant   | ( ) Full Time   | ( ) Part Time      | ( ) _____ |
| ( ) Retired                | ( ) Real Estate  | ( ) Bank/Trust  | ( ) Investment     | ( ) _____ |
| ( ) Other (describe) _____ |                  |                 |                    |           |

I would like a printed registration card (to be mailed out the middle of July)

**Professional Certifications, Registrations**

- ( ) RF Registered Forester/Licensed Forester (List States) >> \_\_\_\_\_  
( ) CF Consulting Forester/Forestry Consultant (As defined by NC Statute / Affidavit)  
( ) SAF Society of American Foresters  
( ) ACF Association of Consulting Foresters  
( ) Other \_\_\_\_\_

**Additional Comments:**

FOR OFFICE USE ONLY:  
Date Paid \_\_\_\_\_  
Deposit # \_\_\_\_\_

# North Carolina State Board of Registration for Foresters Continuing Forestry Education Personal Activity Record

Rule **.0123 CONTINUING EDUCATION** reads as follows:

- (a.) All registered foresters shall attend continuing education courses annually to maintain their registration. **Ten** CFE (Continuing Forester Education) credits approved by the Society of American Foresters' CFE Coordinator shall be required each year, except as outlined in paragraph (c.). CFEs must be SAF category 1, 2, or 3, with at least six being from category 1\*.
- (b.) Registered foresters shall verify CFE compliance to the Board with each annual renewal.
- (c.) Those registered foresters who provide information to the Board which verifies that they are fully retired from a career in forestry may qualify to continue their registration by earning a minimum of three category 1, 2 or 3 CFEs annually.

\*Category 1 designation includes attending educational forestry related workshops

**This form must be filed with your fiscal year 2014-2015 annual renewal, due June 30, 2014. A copy of the CFE Contact Hours Notice (Category 1 credits ONLY) MUST be submitted with this form.**

**Name (please print):** \_\_\_\_\_  
**Registration #** \_\_\_\_\_

Course/Program Name	Sponsoring Organization	Date(s) Attended	Contact Hours	SAF Category

I certify that the above information is true and correct and that the reported courses directly relate to enhancing my professional knowledge and competence. I understand that any and all credit is subject to verification by the North Carolina State Board of Registration for Foresters. **I agree to retain all documentation relating to the above programs for a period of two years.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**STATE BOARD OF REGISTRATION FOR FORESTERS  
AFFIDAVIT**

**NORTH CAROLINA  
CONSULTING FORESTER / FORESTRY CONSULTANT**

I, (Name) \_\_\_\_\_, acknowledge the qualifications and requirements that must be met to practice as a Consulting Forester / Forestry Consultant in North Carolina as defined in G.S. 89B, 89B-2.

I do solemnly swear (affirm) I meet the following specific requirements for Consulting Forester/ Forest Consultant in North Carolina:

- A. I am Registered Forester # \_\_\_\_\_ in the State of North Carolina. My registration is current.
- B. I graduated from (university/college) \_\_\_\_\_ in the year \_\_\_\_\_ having earned a (BS),( BF) (Other > \_\_\_\_\_ degree in (curriculum) \_\_\_\_\_  

**- or -**

I have shown equivalent knowledge by successfully passing the written examination administered by the North Carolina State Board of Registration for Foresters in the year \_\_\_\_\_.
- C. I have read and am governed by the Code of Ethics adopted by the State Board of Registration for Foresters.
- D. I am competent to practice forest management, appraisal, development, marketing, protection, and utilization for the benefit of the public on a fee, contractual, or contingency basis.
- E. I am not engaged and will not engage in any practice that constitutes a conflict of interest, including the procurement of standing merchantable timber, or in any way diminishes my ability to represent the best interests of my clients.
- F. I herewith acknowledge the requirement to file this annual affidavit with the State Board of Registration for Foresters, attesting to my compliance with the conditions of this Chapter.

I DO SOLEMNLY SWEAR (AFFIRM) THAT I WELL AND TRULY MEET THE QUALIFICATIONS AND REQUIREMENTS DEFINED IN G.S. 89B AND G.S.89B-2; TO PRACTICE AS A CONSULTING FORESTER / FORESTRY CONSULTANT IN NORTH CAROLINA; AND THAT I WILL PERFORM SAID SERVICES FOR THE GENERAL PUBLIC TO THE BEST OF MY PROFESSIONAL SKILL AND ABILITY.

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
(Print Name)  
\_\_\_\_\_  
(Business)  
\_\_\_\_\_  
(Address)  
\_\_\_\_\_  
(City) (Telephone)

Sworn to and subscribed before me, this  
the \_\_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_  
(SEAL)  
Notary Public  
Notary Expiration Date \_\_\_\_\_